CITY OF BLUE SPRINGS, MISSOURI
MINUTES OF LAND BANK MEETING
November 18, 2024

A meeting of the Land Bank of Blue Springs, Missouri was held on Monday, November 18, 2024 at 3:00 p.m. in the 210 Training Room of City Hall, 903 W Main Street, Blue Springs, Missouri with Chair White-Baldridge presiding.

COMMISSIONERS IN ATTENDANCE

Brian Bough
Jennifer Irey
Kirk Sampson

Also present were City Administrator Christine Cates, Assistant to the City Administrator Sheryl Morgan, Senior Director of City Development Mike Mallon, Senior Director of Finance Karen Van Winkle and City Clerk Erin Ford.

CALL TO ORDER AND CONFIRMATION OF A QUORUM

Chair White-Baldridge called the Land Bank meeting to order at 3:01 p.m. and confirmed a quorum of the Lank Bank was present.

APPOINT BOARD SECRETARY

Chair White-Baldridge requested staff's recommendation for Board Secretary of the Land Bank. City Administrator Christine Cates recommended City Clerk Erin Ford to serve as the Land Bank Board Secretary. Hearing no further nominations, Commissioner White-Baldridge closed nominations. Commissioner Bough moved to appoint Ms. Ford as the Land Bank Board Secretary. Motion seconded by Commissioner Irey and carried with the following vote:

Bough-Aye	Sampson – Aye
Irey – Aye	White-Baldridge – Aye

APPROVE BOARD MINUTES

Commissioner Irey moved to approve the Minutes of the August 19, 2024 Land Bank of Blue Springs meeting. Motion seconded by Commissioner Bough and carried unanimously.

LAND BANK ANNUAL REPORT FISCAL YEAR 2023-24

Board Secretary Erin Ford presented the Land Bank Annual Report Fiscal Year 2023-24 to the Board and responded to questions. The Annual Report was previously made available to the public as an attachment to the meeting agenda.

QUARTERLY FINANCIAL STATEMENTS

Senior Director of Finance Karen Van Winkle presented the Land Bank Quarterly Financial Statements for the Fourth Quarter of Fiscal Year 2023-24. The Financial Statements were previously made available to the public as an attachment to the meeting agenda

ACQUISITION OF NEW LAND BANK PARCELS

Board Secretary Ford reviewed details of the four new parcels 2024-03-36-240-08-21-00-0-00-000, 2024-04-41-820-01-12-00-0-00-000 2024-01-35-440-09-28-00-0-00-000 and 2024-02-35-910-11-05-00-0-00-000 which were added to the Land Bank through the 2023 Jackson County Tax Sale. The parcels were not deeded to the Land Bank until Fiscal Year 2024-25.

DISCUSSION – REALTOR SERVICES

Chair White-Baldridge led a discussion regarding realtor services. The Commission discussed options for future services and Chair White-Baldridge stated that she would share a previously prepared Request for Proposals for staff consideration.

CANCELLATION OF DECEMBER 16, 2024 LAND BANK MEETING

Chair White-Baldridge stated that the December 16, 2024 Land Bank meeting would be cancelled.

CLOSED SESSION

At 3:15 p.m., Commissioner Irey moved for the Council go into closed session pursuant to Section 610.021 (1), Revised Statutes of Missouri, for the purpose of privileged communications between a governmental body or its representative and legal counsel relating to Litigation and that any minutes, documents and other records discussed or taken during the closed session remain closed, and that the special meeting of this body stand adjourned at the completion of such session. Motion seconded by Commissioner Sampson and carried with the following votes:

Bough-Aye
Irey – Aye
Sampson – Aye
White-Baldridge – Aye

Tracy White-Baldridge, Chair

ATTEST:

Erin Ford, Board Secretary